

COURSE OUTLINE FOR: CADET INSTRUCTOR PROGRAM

COURSE OF INSTRUCTION OUTLINE FOR CADET INSTRUCTOR

Course Title: Cadet Instructor Program

Course Outline: 1000 clock hours 33 ½ weeks at 30 clock hours per week

Course Description: This course prepares the licensed practitioner for a career in training and supervising Hair Design, Esthetics, and Nail Technology Students.

Course Objectives: Upon the successful completion of this course, the graduate will be able to:

1. Qualify to take the school written exam, consisting of written evaluation (minimum) passing score 75%)
2. Write a lesson plan for an academic/lab class and an academic class.
3. Participate in the daily running of a school, including progress reports, sanitation, desk, schedules, opening and closing, and any general middle management criteria.
4. Write academic/lab and academic evaluations.
5. Check clinic operations with awareness of the student and client.

Textbooks:

Milady	Standard Textbook for Professional Estheticians
Pivot Point	Salon Fundamentals Cosmetology (Teacher Support Materials)
	Salon Fundamentals Esthetics (Teacher Support Materials)
	Mindful Teaching 101, 201, 301, 401, 501 and Field book
	Pivot Point Scientific Approach to:
	Ladies Sculpting
	Men's Sculpting
	Hair Design
	Long Hair Techniques
	Color Design
	Perm Design
	People Skills

Course Format: The cadet program is divided into three areas – academic, academic/lab and clinic. The cadet observes, participates and assists in each of these areas. During the course, the cadet spends hours in teaching techniques, lesson planning, course outlining, evaluations and audio visual aids; hours in assisting in academic and academic/lab classes in pre-clinic/freshman units, hours in checking clinic services, safety, sanitation and hygiene, career development, which includes salon management, payroll deductions, workman's compensation, employer-employee relationships, job applications and resumes, and hours in evaluations.

Grading Procedures: Grades will be given for:

Attendance= number of hours scheduled divided by the number of hours attended;

Academic = Average of academic, academic/lab and clinic grades.

100 – 95	A Excellent
94 – 89	B Very good
88 – 82	C Good
81 – 75	D Passing
74- and below	F Failing

A grade of 75% must be met in Academic and Attendance to maintain Satisfactory Academic Progress.

Course Evaluations: Evaluations are an on-going part of study. Forty hours have been allocated for this purpose. There are written and practical evaluations at the end of each unit. The final unit contains the Final School Exam.

Staff: A list of the currently employed staff and their qualifications are available upon request.

CADET INSTRUCTOR

ACADEMIC LAB

UNITS I AND II TOTAL 500 HOURS

<u>A. Esthetics</u>	<u>Total 55 hours</u>
1. Introduction	8 hours
2. Teaching Methods	8 hours
3. Participation	15 hours
4. Classroom assisting	20 hours
5. Evaluations	4 hours

<u>B. Nail Technology</u>	<u>Total 55 hours</u>
1. Introduction	8 hours
2. Teaching Methods	8 hours
3. Participation	15 hours
4. Classroom assisting	20 hours
5. Evaluations	4 hours

<u>C. Hair Design</u>	<u>Total 210 hours</u>
1. Introduction	8 hours
2. Participation	40 hours
3. Classroom assisting	65 hours
4. Team Teaching	65 hours
5. Evaluations	32 hours

<u>D. Safety/Sanitation</u>	<u>Total 50 hours</u>
1. Classroom assisting	25 hours
2. Class Management	25 hours

<u>E. Career Development</u>	<u>Total 50 hours</u>
1. Experience Sharing	10 hours
2. Team Teaching	20 hours
3. Classroom Assisting	20 hours

<u>ACADEMIC:</u>	<u>Total 80 hours</u>
1. Orientation	16 hours
2. Intro to Teaching Methods	6 hours
3. Develop Lesson Plan	15 hours
4. Use of Lesson Plan	15 hours
5. Audio Visual	4 hours
6. Recognizing the Learner	4 hours
7. Teaching Methods	15 hours
8. Exam development	5 hours

UNITS III AND IV TOTAL 500 HOURS

<u>A. Esthetics</u>	
ACADEMIC/LAB	
1. Classroom Assisting	20 hours

CLINIC/LAB	
1. Clinic Assisting	100 hours

<u>B. Nail Technology</u>	
ACADEMIC/LAB	
1. Classroom Assisting	20 hours

CLINIC/LAB	
1. Clinic Assisting	100 hours

<u>C. Hair Design</u>	
ACADEMIC/LAB	
1. Classroom Assisting	30 hours

CLINIC/LAB	
1. Clinic Assisting	160 hours

<u>D. Safety and Sanitation</u>	
CLINIC/LAB	30 hours

<u>E. Career development</u>	
CLINIC/LAB	
1. Reception desk	40 hours